

JUL 06 2023

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 20<sup>th</sup> day of June 2023, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger G. McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** Commissioner David A. Cole gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of the Panola County Chamber of Commerce, reported on new business openings in Panola County, an upcoming job fair, and John Ritter Showcase coming up June 24, 2023.

2. **COMMISSIONER'S REPORTS:**

Commissioner Dale LaGrone reported that the road and bridge crews are busy cleaning up around the County after the recent storms, then will begin working on county roads. Commissioner David A. Cole asked that the community be patient as the crews work diligently to clean up.

3. **COUNTY JUDGE'S REPORT:**

Judge McLane expressed appreciation to the Commissioners and their crews, Emergency Management Personnel and all others who have been involved with the clean-up and restoration of electricity during this time.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record the resignation of John DePresca Jr., Panola County Airport-Sharpe Field Manager effective June 7, 2023.
- b. To record the resignation of Tayler Timmons as a Detention Officer with the Panola County Sheriff's Department effective June 5, 2023.
- c. To record the employment of Jacob Blackwell as a Temporary Operator with the Panola County Road and Bridge Department, Precinct #2 effective June 21, 2023 through December 14, 2023 at the rate of \$21.22 per hour.
- d. To record the employment of Bella Piedra and Hannah Hester as Temporary Clerks with the Panola County District Clerk's Office effective June 12, 2023 and ending August 4, 2023 at the rate of \$12.50 per hour.
- e. To record the employment of Andy Tate as a Temporary Operator with the Panola County Road and Bridge Department, Precinct #4 effective June 21, 2023 through December 14, 2023 at the rate of \$21.22 per hour.
- f. To record the employment of Rix Wells as a Temporary Operator with the Panola County Road and Bridge Department, Precinct #1 effective June 21, 2023 through December 14, 2023 (pending drug test and physical) at the rate of \$21.22 per hour.
- g. To record an increase in salary to \$18.10 per hour for Lauren Rogers, Deputy Clerk with the Panola County Tax Assessor's Office effective June 19, 2023.
- h. To record a change in status of employment for Karla Montes from part-time Deputy Clerk to full-time Deputy Clerk with the Panola County Tax Assessor's Office effective June 19, 2023 at the rate of \$18.10 per hour.
- i. To record the resignation of Reid Peace, a Detention Officer with the Panola County Sheriff's Department effective June 26, 2023.
- j. To record an increase in salary to \$21.22 per hour for Truitt Stephens, Operator with the Panola County Road and Bridge Department, Precinct #4 effective July 3, 2023.

**ROAD & BRIDGE**

None

### **MISCELLANEOUS**

- a. To accept and record Analysis of the GASB 75 Liability for Other Post-Employment Benefits for Panola County as of December 31, 2022.
- b. To record May 2023 Fund Balance Reports.
- c. To record May 2023 Treasurer's Reports.
- d. To record the request from the Panola County Sheriff's Department to cancel the DARE Program and reimburse the Austin Gray Memorial Scholarship Fund.
- e. To record the Texas Department of Transportation Cares Act Airport Grant Agreement between the Texas Department of Transportation and Panola County.
- f. To record Panola County's Capital Asset Listing Report for December 31, 2022.

### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Elections Administrator Loretta Mason; Panola County Elections Administrator Assistant Kelsey Gates; and PCSD Patrol Sergeant Quade Davis.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Following a review of findings by Kevin Cashion, representing Gollob Morgan Petty, Certified Public Accountants, Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to receive the County Auditor's Annual

Comprehensive Financial Report for Fiscal Year 2022. The motion carried unanimously. SEE REPORT ATTACHED.

8. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to authorize the County Judge to publish notice of the acceptance of the Annual Financial and Compliance Audit for Fiscal Year 2022 by applicable laws. The motion carried unanimously. SEE NOTICE ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to table until the July 3, 2023 session of Commissioners' Court an award for architectural/engineering services for the Panola County Courthouse renovation project. The motion carried unanimously.
10. Following a presentation by Trey Fleming of Purple Wave Auctions, Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve an Internet Auction Agreement with Purple Wave Auction. The motion carried unanimously. SEE AGREEMENT ATTACHED.
11. County Judge Rodger McLane moved and Commissioner Craig M. Lawless seconded the motion to table until the July 3, 2023 session of Commissioners' Court possible approval of a three year Lexis Subscription Agreement for State/Local Government for the Panola County Criminal District Attorney's Office. The motion carried unanimously.
12. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve a contract with UT Health for Panola County ambulance services. The motion carried unanimously. SEE AGREEMENT ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve a pay increase to \$23.12 for Cassandra Brooks, Chief Deputy for the Panola County Tax Assessor – Auto Registration Office effective June 19, 2023. The motion carried unanimously. SEE REQUEST LETTER ATTACHED.
14. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to appoint Patrice Roberson and Vickie Lacy as new members of the Panola County Child Welfare Board. The motion carried unanimously. SEE APPOINTMENT ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a 9-1-1 Interlocal Public Safety Answering Points (PSAP) Agreement for FY 2024-25 between Panola County and East Texas Council of Governments. The motion carried unanimously. SEE AGREEMENT ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to terminate the Computer System and Software License Sales Agreement

(executed on October 5, 2021 by the last signing party) by and between Fidlar Technologies, Inc. and Panola County, Texas, with said agreement to be terminated by the County on March 31, 2024 through the written notice procedure described in the agreement. The motion carried unanimously.

17. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to declare nine tires as surplus property for Panola County Road and Bridge Department, Precinct #2. The motion carried unanimously. SEE EMAIL ATTACHED.
18. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to declare a 2011 Delco pressure washer, unit #11110, S/N 4201BD/10100678 as surplus property for Panola County Road and Bridge Department, Precinct #4. SEE EMAIL ATTACHED.
19. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to publish legal notice regarding the auction beginning July 10, 2023 at 10:00 AM by Purple Wave Auctioneers for the sale of vehicles and equipment previously declared surplus by the Court. The motion carried unanimously. SEE NOTICE ATTACHED.
20. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a bid from Schumacher Construction Services, LLC for installation of an ADA ramp, installation of fire proofing in upstairs room and moving interior door at the Panola County Sabine Street Annex Building. The motion carried unanimously. SEE BID ATTACHED.
21. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a Planned Maintenance (PM) Agreement from Clifford Power for preventative maintenance on generators for the Panola County Sabine Street Annex Building. The motion carried unanimously. SEE AGREEMENT ATTACHED.
22. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve a bid proposal from Hal's Air Conditioning and Electrical, Inc. for the District Clerk's records, Unit 57 HVAC system replacement. The motion carried unanimously. SEE BID PROPOSAL ATTACHED.
23. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve a Lease Agreement between Xerox and Panola County for a C8155H2 Xerox copier for use by the Panola County Voter Registration Office. The motion carried unanimously. SEE AGREEMENT ATTACHED.

The meeting adjourned at 9:32 AM.

Dated this 20<sup>th</sup> day of June 2023.

Rodger G. McLane  
Rodger G. McLane, County Judge

July 3, 2023  
Date

State of Texas  
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners' Court's authorized proceedings for June 20, 2023.

Bobbie Davis  
Bobbie Davis, County Clerk

